INSTRUCTIONS TO GIFT SHARES OF STOCK TO KELLY CARES FOUNDATION INC.

Gifted shares of securities will be transferred to Kelly Cares Foundation Inc. via electronic transfer. Please follow the instructions below to gift shares:

1. Inform your broker or bank of the security(s) that you want to gift and give them the following information (they may require that their Request to DTC form be signed):

Account Registration: Kelly Cares Foundation Inc.

Account #: AK7-120960

DTC#: 0226

2. Email or fax the Notification of Intent to Gift Shares Letter to Kelly Cares Foundation Inc.

Kelly Cares Foundation

Email: patti.glascoe@kellycaresfoundation.org

Fax #: 574-807-0123

3. Email or fax the Notification Letter in #2 to:

Wilcox Financial Attn: Jarrod Hirschfeld 3400 Executive Pkwy 2nd Fl. Toledo, OH 43606

Email: hirschfeldj@wilcoxfinancial.com or simpsonk@wilcoxfinancial.com

Fax #: 419-537-9407

NOTIFICATION OF INTENT TO GIFT SHARES LETTER

donation.

Date_____ **Kelly Cares Foundation** Attn: Patti Glascoe Eddy Street Commons at Notre Dame 1251 N. Eddy Street, Suite 200 South Bend, IN 46617-1403 Email: patti.glascoe@kellycaresfoundation.org Fax #: 574-807-0123 Please accept our donation of ______ shares of _____ to be credited to the following: Kelly Cares Foundation, Inc. Acct #AK7-120960 Thank you. Donor's Signature Donor's Signature PLEASE PRINT DONOR'S INFO: Name: Address: Phone:

Please complete and email or fax this letter to Kelly Cares Foundation so that they are aware of your